



QUEENSLAND CERTIFICATE 3 GUARANTEE– COURSE DETAILS FORM - effective 24 Aug 2015

SUCCESS STRATEGIES FOR TEAM LEADERS AND SUPERVISORS	BSB30115 – Certificate III in Business	
Participant Name		
Company Name		
ABN		
Company Address		
Telephone		
Billing Address (if different from above)		
Billing Contact Name		Telephone:
		Email:
Course Start Date	__/__/__	
Training Location		
Trading Terms for Invoicing		
Participant Eligibility: Australian Citizen, Permanent Resident or New Zealander residing in QLD, 15 years and over. Participant must not hold or already be enrolled in a Cert III or higher. Excluding Cert III Qualifications completed at school.	Evidence Required <ol style="list-style-type: none"> 1. Proof of Age 2. Proof of QLD Residency 3. Proof of Australian Citizenship or Permanent Residency 	
Proof of Age : <input type="checkbox"/> Drivers Licence <input type="checkbox"/> Passport <input type="checkbox"/> Australian Birth Certificate <input type="checkbox"/> Proof of Age Card	Proof of QLD Residency: <input type="checkbox"/> Drivers Licence FRONT & BACK photocopied <input type="checkbox"/> Gas, Electricity, Phone Account <input type="checkbox"/> Rates Notice - etc	Proof of Citizenship/PR: <input type="checkbox"/> Green Medicare Card <input type="checkbox"/> Passport <input type="checkbox"/> Australian Birth Certificate <input type="checkbox"/> Certificate of Status for NZ citizens in Aust.
Invoiced to Client by LMA		
Course Fee	\$1630	(\$136 per unit)
Total	\$ 1630 (GST Exempt)	

Client Signature _____

Date: ____/____/____

Please complete the details and return to Jadranka Imsirovic at LMA Resource Centre
jimsirovic@lma.biz

OFFICE USE ONLY

Code **QLDC3GSSTLS** Invoice Number _____

Invoice Date ____/____/____

Dashboard Invoice Details: _____